



Financial Statements

Victoria Sexual Assault Centre Society

March 31, 2020

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Independent Auditors' Report

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To the members of the Victoria Sexual Assault Centre Society

Opinion

We have audited the financial statements of Victoria Sexual Assault Centre Society ("the Society"), which comprise the statement of financial position as at March 31, 2020, and the consolidated statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Victoria Sexual Assault Centre Society as at March 31, 2020, and its results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on other legal and regulatory requirements

As required by the Societies Act of British Columbia, we report that, in our opinion, these accounting principles have been applied on a basis consistent with that of the preceding year.

Victoria, Canada
September 15, 2020



Chartered Professional Accountants

Victoria Sexual Assault Centre Society

Statement of Operations

Year ended March 31

	Operating Funds		Restricted Funds		Total	
	2020	2019	2020	2019	2020	2019
Revenue						
Grants, donations and fundraising	\$ 1,181,186	\$ 777,112	\$ -	\$ -	\$ 1,181,186	\$ 777,113
Bequests	43,669	268,982	-	-	43,669	268,982
Contract revenue	661,360	687,725	-	-	661,360	687,725
Fees and compensation	18,035	29,465	-	-	18,035	29,465
Other	19,155	14,564	-	-	19,155	14,564
	<u>1,923,405</u>	<u>1,777,848</u>	<u>-</u>	<u>-</u>	<u>1,923,405</u>	<u>1,777,849</u>
Expenditures						
Operating costs (Page 14)	<u>1,823,817</u>	<u>1,488,198</u>	<u>21,123</u>	<u>21,121</u>	<u>1,844,940</u>	<u>1,509,319</u>
Excess (deficiency) of revenue over expenditures before amortization	99,588	289,650	(21,123)	(21,121)	78,465	268,530
Amortization	<u>-</u>	<u>-</u>	<u>43,401</u>	<u>43,120</u>	<u>43,401</u>	<u>43,120</u>
Excess (deficiency) of revenue over expenditures	\$ <u>99,588</u>	\$ <u>289,650</u>	\$ <u>(64,524)</u>	\$ <u>(64,241)</u>	\$ <u>35,064</u>	\$ <u>225,410</u>

See accompanying notes to the financial statements.

Victoria Sexual Assault Centre Society

Statement of Financial Position

Year ended March 31

2020

2019

	Operating Fund	Restricted Funds	Total	Total
Assets				
Current				
Cash	\$ 510,977	\$ 225,000	\$ 735,977	\$ 541,541
Receivables (Note 3)	75,605	-	75,605	77,025
Prepays	3,790	-	3,790	8,653
Term deposit	-	100,000	100,000	100,000
	<u>590,372</u>	<u>325,000</u>	<u>915,372</u>	<u>727,219</u>
Capital assets (Note 4)	<u>-</u>	<u>627,822</u>	<u>627,822</u>	<u>656,841</u>
	<u>\$ 590,372</u>	<u>\$ 952,822</u>	<u>\$ 1,543,194</u>	<u>\$ 1,384,060</u>
Liabilities				
Current				
Payables and accruals	\$ 33,738	\$ -	\$ 33,738	\$ 38,630
Accrued wages and vacation pay	81,162	-	81,162	68,165
Deferred contributions (Note 6)	349,546	-	349,546	211,935
Deferred capital contributions (Note 6)	2,676	-	2,676	7,968
Current portion of long-term debt (Note 5)	-	16,401	16,401	15,657
	<u>467,122</u>	<u>16,401</u>	<u>483,523</u>	<u>342,355</u>
Long term debt (Note 5)	<u>-</u>	<u>443,605</u>	<u>443,605</u>	<u>460,703</u>
	<u>467,122</u>	<u>460,006</u>	<u>927,128</u>	<u>803,058</u>
Net Assets				
Invested in capital assets	-	167,816	167,816	180,481
Unrestricted	123,250	-	123,250	75,521
Internally restricted	-	325,000	325,000	325,000
	<u>123,250</u>	<u>492,816</u>	<u>616,066</u>	<u>581,002</u>
	<u>\$ 590,372</u>	<u>\$ 952,822</u>	<u>\$ 1,543,194</u>	<u>\$ 1,384,060</u>

Commitments and economic dependence (Notes 9 and 11)

On behalf of the Board



Director



Director

See accompanying notes to the financial statements.

Victoria Sexual Assault Centre Society

Statement of Changes in Net Assets

Year Ended March 31

2020

2019

	Restricted Funds			Total	Total
	Operating Fund	Internally Restricted Funds	Invested in Capital Assets		
Net assets, beginning of year	\$ 75,521	\$ 325,000	\$ 180,481	\$ 581,002	\$ 355,592
Excess (deficiency) of revenue over expenditures	99,588	-	(64,524)	35,064	225,410
Interfund transfers (Note 14)	<u>(51,859)</u>	<u>-</u>	<u>51,859</u>	<u>-</u>	<u>-</u>
Net assets, end of year	\$ <u>123,250</u>	\$ <u>325,000</u>	\$ <u>167,816</u>	\$ <u>616,066</u>	\$ <u>581,002</u>

See accompanying notes to the financial statements.

Victoria Sexual Assault Centre Society

Statement of Cash Flows

Year ended March 31

2020

2019

Increase (decrease) in cash and cash equivalents

Operating

Excess (deficiency) of revenue over expenditures	\$	35,064	\$	225,410
Amortization		43,401		43,120
		<u>78,465</u>		<u>268,530</u>

Change in non-cash operating working capital (Note 7)		<u>146,707</u>		<u>(93,641)</u>
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		225,172		174,889
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Financing

Repayment of long term debt		(16,354)		(15,528)
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Investing

Redemption of GIC		-		98,400
Purchase of capital assets		(14,382)		(3,530)
		<u>(14,382)</u>		<u>94,870</u>

Net increase in cash		194,436		254,231
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Cash, beginning of year		<u>541,541</u>		<u>287,310</u>
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Cash, end of year	\$	<u>735,977</u>	\$	<u>541,541</u>
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Supplemental cash flow information

Interest paid	\$	<u>21,123</u>	\$	<u>21,121</u>
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See accompanying notes to the financial statements.

Victoria Sexual Assault Centre Society

Notes to the Financial Statements

March 31, 2020

1. Purpose of the Society

The purpose of the Victoria Sexual Assault Centre Society (the "Society") is to support, empower and advocate for women and trans* community members who are survivors of sexual assault and sexual abuse; and to work towards the prevention of (sexual) violence.

The Society is incorporated under the Society Act of British Columbia and has been approved by Revenue Canada Taxation as a registered charity under paragraph 149(1)(f) of the Income Tax Act of Canada, subject to compliance with the rules contained therein.

Effective February 21, 2014, the Society legally changed its name from "Victoria Women's Sexual Assault Centre Society" to "Victoria Sexual Assault Centre Society".

2. Summary of significant accounting policies

Basis of presentation

The Society has prepared these financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations ("ASNPO").

The Society follows the deferral method of accounting for contributions and records its activities in the following funds:

The *Operating Fund* accounts for the Society's fundraising grant and program operations.

The *Restricted Funds* include the following:

- The General Contingency Fund provides for unforeseen expenditures that may be necessary to maintain the Society's obligations to its clients and staff.
- The Capital Fund reports transactions related to the Society's capital assets.

Revenue recognition

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions are recognized as revenues in the year in which the related expenses are incurred. Contributions restricted for the purpose of acquiring capital assets are recorded as deferred capital contributions and are amortized into revenue over the useful lives of the corresponding assets acquired.

Victoria Sexual Assault Centre Society

Notes to the Financial Statements

March 31, 2020

2. Summary of significant accounting policies (continued)

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks, net of bank overdrafts, and highly liquid temporary money market instruments with original maturities of three months or less. Bank borrowings are considered to be financing activities.

Amortization

Rates and bases applied to write off the cost less estimated salvage value of capital assets over their estimated useful lives are as follows:

Building	- 25 years, straight-line
Website	- 3 years, straight-line
Computer equipment	- 5 years, straight-line
Furniture and equipment	- 5 years, straight-line
Leasehold improvements	- 5 years, straight line

Use of estimates

In preparing the Society's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenue and expenses during the period. Actual results could differ from these estimates.

Financial instruments

The Society's financial instruments consist of cash and cash equivalents, receivables, payables and accruals, accrued wages and vacation pay and long term debt. Financial instruments are recorded at fair value on initial recognition. Investments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Society has not elected to carry any such financial instruments at fair value.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Society determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Society expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

Victoria Sexual Assault Centre Society

Notes to the Financial Statements

March 31, 2020

3. Receivables	<u>2020</u>	<u>2019</u>
Accounts receivable	\$ 71,910	\$ 73,362
GST/HST recoverable	<u>3,695</u>	<u>3,663</u>
	<u>\$ 75,605</u>	<u>\$ 77,025</u>

4. Capital assets			<u>2020</u>	<u>2019</u>
	<u>Cost</u>	<u>Accumulated amortization</u>	<u>Net book value</u>	<u>Net book value</u>
Land	\$ 209,550	\$ -	\$ 209,550	\$ 209,550
Building	534,332	138,666	395,666	417,040
Website	1,949	1,949	-	-
Computer equipment	59,895	56,292	3,603	5,364
Furniture and equipment	28,635	16,832	11,803	3,249
Leasehold improvements	<u>82,225</u>	<u>75,025</u>	<u>7,200</u>	<u>21,638</u>
	<u>\$ 916,586</u>	<u>\$ 288,764</u>	<u>\$ 627,822</u>	<u>\$ 656,841</u>

5. Long term debt	<u>2020</u>	<u>2019</u>
VanCity Savings Credit Union mortgage, interest at 4.65%, repayable in blended monthly instalments of principal and interest of \$3,123, due July 2023, secured by a first mortgage on property located at 201-3060 Cedar Hill Road, Victoria, BC.	\$ 460,006	\$ 476,361
Less: current portion	<u>(16,401)</u>	<u>(15,657)</u>
	<u>\$ 443,605</u>	<u>\$ 460,703</u>

Principal repayments in each of the next five years are due as follows:

2021	\$ 16,401
2022	17,180
2023	17,996
2024	<u>408,429</u>
	<u>\$ 460,006</u>

Victoria Sexual Assault Centre Society

Notes to the Financial Statements

March 31, 2020

6. Deferred contributions	<u>2020</u>	<u>2019</u>
Balance, beginning of year	\$ 211,935	\$ 278,948
Restricted contributions received	1,291,413	893,833
Recognition of deferred contributions	<u>(1,153,802)</u>	<u>(960,846)</u>
Balance, end of year	<u>\$ 349,546</u>	<u>\$ 211,935</u>

Deferred capital contributions

Balance, beginning of year	\$ 7,968	\$ 13,260
Recognition of deferred contributions	<u>(5,292)</u>	<u>(5,292)</u>
Balance, end of year	<u>\$ 2,676</u>	<u>\$ 7,968</u>

7. Supplemental cash flow information	<u>2020</u>	<u>2019</u>
Change in non-cash operating working capital:		
Receivables	\$ 1,420	\$ (19,165)
Prepays	4,863	(214)
Payables and accruals	8,105	(1,957)
Deferred contributions	<u>132,319</u>	<u>(72,305)</u>
	<u>\$ 146,707</u>	<u>\$ (93,641)</u>

8. Contributions

The Society is the income beneficiary of the Victoria Sexual Assault Centre Society Endowment established by The Victoria Foundation.

The Society transfers funds to the Victoria Foundation to be maintained in the Endowment Fund, the net income from which is distributed to the Society semi-annually.

The fair market value of the endowment fund held by the Victoria Foundation as at March 31, 2020 is \$69,389 (2019: \$60,881).

Victoria Sexual Assault Centre Society

Notes to the Financial Statements

March 31, 2020

9. Commitments

The Society is obligated to pay \$2,659 monthly towards shared building costs. Future minimum lease payments and strata fees for the next five years are as follows:

2021	\$	31,908
2022		31,908
2023		31,908
2024		<u>31,908</u>
	\$	<u>159,540</u>

10. Employee pension plan

The Society and certain of its employees contribute to the Municipal Pension Plan. The Plan is a multi-employer defined benefit plan. The British Columbia Pension Corporation administers the Plan, including the payment of pension benefits on behalf of employers and employees in accordance with the Public Sector Pension Plans Act and the Municipal Pension Plan Rules. The risks and rewards associated with the Plan's unfunded liability or surplus are shared between the employers and the Plan's members and may be reflected in their future contributions.

During the year, the Society contributed \$46,178 (2019: \$52,365) on behalf of the employees. Based on the most recent actuarial valuation as of December 2018, the Municipal Pension Plan is fully funded as of that date. Portions of any surplus or deficiency are not attributed to individual employers.

11. Economic dependence

The Society receives a substantial amount of funding from government sources and is dependent upon this funding to maintain operations at current service levels. The Stopping the Violence and Victim Services contracts with the Province of British Columbia account for 34% (2019: 40%) of the Society's revenues. These contracts have both been renewed for the 2021 fiscal year.

Victoria Sexual Assault Centre Society

Notes to the Financial Statements

March 31, 2020

12. Risk management

The Society's main financial instrument risk exposure is detailed as follows:

Interest rate risk

Interest rate risk arises from changes in market interest rates that may affect the fair value or future cash flows from the Society's financial assets or liabilities. The Society will partially mitigate its exposure to interest rate changes by entering into fixed rate mortgage with VanCity Credit Union.

Liquidity risk

The Society's liquidity risk represents the risk that the Society could encounter difficulty in meeting obligations associated with its financial liabilities. The Society is, therefore, exposed to liquidity risk with respect to its payables and accruals, government remittances, and long term debt.

13. Remuneration disclosure

During the year, the Society did not pay employees or contractors amounts greater than the remuneration disclosure threshold of \$75,000.

14. Interfund transfers

The Society also transferred \$51,859 from the unrestricted operating fund to the restricted fund to fund the purchase of capital assets and the repayment of long term debt.

Victoria Sexual Assault Centre Society

Notes to the Financial Statements

March 31, 2020

15. Impact of COVID-19

On March 11, 2020 the World Health Organization declared the COVID-19 outbreak a pandemic which has severely impacted many local economies around the globe. In many countries, including Canada, businesses were forced to cease or limit operations for long periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown. Global stock markets have also experienced great volatility and a significant weakening. Governments and central banks have responded with monetary and fiscal interventions to stabilize economic conditions.

In response to social distancing efforts, quarantines, and concern for the safety of staff and clients related to the spread of COVID-19, the Society transitioned to a remote workplace and has continued to operate and provide its essential services using a blended model of services virtually by telephone or video conferencing where possible. Plans have been put in place to maintain the safety of employees, clients and volunteers. To date the Society's funding has not been significantly impacted which has allowed the Society to continue to provide its core services.

The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial position and results of the Society for future periods.

Victoria Sexual Assault Centre Society

Schedule of Operating Costs

Year ended March 31	2020	2019
Accounting	\$ 10,601	\$ 11,000
Administration	-	24,388
Advertising	1,186	6,824
Contract services	91,640	65,112
Direct fundraising	58,531	63,681
Interest on long term debt	21,123	21,121
Meetings	8,915	2,958
Office	75,318	70,568
Professional development	4,623	12,329
Rent and strata costs	74,590	69,302
Repairs and maintenance	6,207	1,668
Staffing and benefits	1,448,770	1,127,471
Telephone and utilities	23,237	21,949
Travel	20,199	10,948
	<u>\$ 1,844,940</u>	<u>\$ 1,509,319</u>
