

Victoria Sexual Assault Centre

Job Posting November 21, 2018

<u>Position</u>	Education Coordinator
<u>Reports to</u>	Prevention Director and Prevention Coordinator
<u>Position Summary</u>	Under the direction of the Prevention Director, develops, implements, evaluates and promotes prevention activities
<u>Salary Range</u>	Grid level 12, \$20.55 - \$23.94 per hour, part time 0.6 FTE (21 hours per week). Includes a 3 month probationary period. This position requires BCGEU membership.
<u>Hours</u>	Daytime, some evenings and weekends
<u>Start Date</u>	As soon as possible
<u>Closing Date</u>	Applications must be submitted to Elicia Loiselle, Prevention Director, by November 29, 2018 . Please submit to elicia@yesmeansyes.com or drop an application off at #201-3060 Cedar Hill road, Victoria, BC V8T 3J5, or fax to 250-383-6112

Overview:

The Education Coordinator will work with the Victoria Sexual Assault Centre's Prevention Team to develop, implement, evaluate and promote prevention programming undertaken by Project Respect, VSAC's award-winning, youth-led gender-based violence prevention and social action program. Project Respect brings together youth and adults to create awareness, dialogue, and social action around sexualized violence by addressing its root causes – gender expectations and stereotypes, systemic power inequities, and the ongoing colonization of the lands and the systems we live in.

Project Respect does this work through multiple, overlapping projects and program components in schools and communities, including: 1) school-based workshops; 2) school-based youth leadership training; 3) training for teachers, youth workers, and parents; 4) youth-led social action camps; 5) Project Reclaim (an Indigenous youth-led land restoration and violence prevention project partnership between Project Respect and youth leaders from the Tsartlip Nation), and 6) the Rhizome youth social action team (a team of youth ages 12-21 who create innovative, youth-led, intergenerational social action projects to address gender-based violence).

Job Responsibilities:

Reporting to the Prevention Director and Prevention Coordinator of VSAC, the Education Coordinator is responsible for coordinating the development, implementation and evaluation of VSAC's Project Respect school- and community-based prevention programming. The Education Coordinator will:

1. Coordinate, implement and evaluate Project Respect's school and community-based programming.

2. Develop and facilitate gender-based violence prevention workshops, trainings, and youth-led social action processes in collaboration with Prevention Team members using Project Respect's intersectional, anti-oppressive feminist framework and popular education pedagogical approaches.
3. Liaise with teachers and group leaders to schedule and facilitate workshops.
4. Collaborate in the design, development and implementation of new materials for use in workshops, website, and other prevention activities.
5. Assist with the recruitment, training and supervision of youth leaders/volunteers in collaboration with the Prevention Coordinator and the Prevention Director.
6. Maintain resources including databases, website and prevention materials.
7. Promote program activities and services.
8. Maintain accurate and timely records, statistics, and reports.
9. Engage in supervision/consultation with the Prevention Director.
10. Collaborate with Prevention Director, Prevention Coordinator, and youth team to support youth-led social action projects and activities.
11. Establish and maintain a professional approach to liaising with diverse stakeholders including youth, teachers, parents, and school and community-based service providers.
12. Participate constructively as a member of the staff team and Centre as a whole.
13. Maintain current knowledge in the field of sexualized violence through reading, ongoing professional development and other activities.
14. Assist in developing fundraising proposals.
15. Prepare Prevention Program reports.

The Education Coordinator will consult regularly with the Prevention Director and Prevention Coordinator, participate actively as a member of the Centre's staff team and fulfill the obligations of and reflect the intersectional, feminist philosophy of VSAC.

Education/Experience:

- Diploma in related human/social services; 2 years recent related experience developing, implementing, and evaluating youth programming around issues related to gender-based violence, sexuality, gender, consent, relationships, and anti-oppression; **or** an equivalent combination of education, training and experience
- Training in facilitation or group development
- Demonstrated experience doing youth program design, implementation, and evaluation;
- Demonstrated experience working with youth ages 12-19, particularly youth who are disproportionately impacted by gender-based violence, including Indigenous youth, racialized youth,

immigrant and refugee youth, queer youth, Trans, Gender Diverse, and Two Spirit youth, and youth with disabilities.

- Demonstrated experience developing and facilitating processes that support young people to deepen their understandings of systems of oppression and root causes of violence

Job Skills and Abilities:

- Ability to articulate an anti-oppressive, feminist analysis of the issue of sexualized violence in our society using an intersectional lens (e.g. understanding of how sexualized violence is connected to and rooted in multiple overlapping forms of systemic violence, such as: sexism/misogyny, colonization, racism, homophobia, transphobia, ableism, fatphobia, etc.);
- A strong understanding of and commitment to Trans inclusion and ability to put this into practice
- Ability to skillfully facilitate interactive sexualized violence prevention programming with diverse audiences, using an intersectional, anti-oppressive, feminist framework
- Demonstrated knowledge of sexual assault/gender-based violence prevention approaches;
- Demonstrated excellent presentation and written communication skills;
- Excellent skills working in partnership with young people to develop projects and social action;
- Ability to apply critical thinking and creativity in developing youth focused curricula;
- Demonstrated experience in networking and community-based partnership building;
- Strong team work skills, including working well with co-facilitators, and giving and receiving constructive feedback as part of working collaboratively with adults and youth
- Some experience in volunteer supervision and leadership;
- Experience with development and delivery of awareness raising initiatives (e.g. social media campaigns)
- Ability to research and write proposals and reports.
- Experience with word and database management programs

Additional Information:

- Valid driver's license and vehicle is an asset
- A current Criminal Record Check required for this position
- This position requires a flexible work schedule that may include evenings and weekends
- This position requires Union membership

VSAC is committed to employment equity. All qualified persons are encouraged to apply. We especially welcome applications from members of visible minority groups, Indigenous people, people with disabilities, LGBTQ+ people, trans and gender variant people and others with the skills and knowledge to engage productively with diverse communities.